

Carlos Gilbert PTK

Meeting Agenda November 19, 2020 4:00 pm

Attendees: Kathy Primm, Sara April, Alison Walcott, Sarah LeBlanc, Michaelann Perea, Jana Amacher, Kim Pietrocci, John Delamater, and Frances Carreon.

1. School News

- Ms. Pietrocci mentioned that everyone continues to focus on student engagement and student joy. School spirit days are ahead with two certificates to acknowledge engagement and improvements, plus a drawing for two students per class. John Delamater was excited to share a few of the ideas the Spirit Team came up with such as changing student avatars to reflect a story of gratitude. Come winter there may be a plan to Keep Calm and Keep Cozy. It was noted that Justine, the amazing digital coach of CGE, will provide an Hour of Code instruction in December. More information will be sent out to the parents via email. It was recently announced through the SFPS District that CGE is the recipient of a \$30,000 grant for computers and tech support from the Computer Science Ready 2025 program.
- Additional events on the horizon include virtual Science Fair and the Spelling Bee. Grab and Go for math books and music kits will be scheduled soon.

2. Approval of Meeting Minutes

- Minutes from the November 12th meeting were provided to the PTK Board for their review and approval. It was recommended to change “Kate” to “Kristi” Filbin in the minutes. After minimal discussion, the PTK approved the minutes. A final set of the meeting minutes will be available on the website, posted in the CGE blog post, and linked into the e-blast back to the PTK website.

3. Funding Requests

- No new funding requests were submitted at this time.

4. Carnival Thank You Notes

- One more check in with the group to ensure cards have been created and sent out. Thank you, again, to all who participated when and where everyone could making a successful week for a virtual Halloween Carnival!

5. Spirit

- DropEvent may be used for school photos and to support the creation of a yearbook. By deleting the Bike to School DropEvent it allows for the PTK to create a new event as permitted in the subscription service.

6. Giving

- A big thank you to Alison Walcott for her efforts in securing and mailing the grocery gift cards! In lieu of the Student Council Food Drive, the PTK decided to secure gift cards from Market Street valued at \$50 each. Families and staff nominated for this

support are listed by Ms. Pietrocci and Mr. John. Families who wish to provide additional support may contact the SFPS Adelante directly as outlined in a recent e-blast.

- Ms. Frances mentioned the final list of students and families nominated to receive support from this year's virtual Giving Tree is still being developed. Ms. Pietrocci mentioned she would call each family to confirm participation and addresses. The PTK agreed it was important to support local businesses when and where appropriate and as much as possible in this year's event. Sandia and Mathew's Office Supply were mentioned as a place to procure school supplies. Toyopolis and Moon Rabbit, both previous supporters for years of the CGE Halloween Carnival, were identified as places to go for the toys. Grocery gift cards may be secured from Market Street. BeeHive Books will be contacted to see how soon a large order of books could be secured for the Giving Tree.

Last year, the CGE school community helped 60 children representing 40 families. The tree was displayed in the main vestibule of the school with ornamental tags. Each tag outlined the request and a general description of who it was for such as boy/girl, size, and an estimated value of the request. And every child was gifted a book, an item of winter clothing, and a toy. In addition, grocery gift cards of \$50 were provided for each family of four with an additional \$25 gift card for each additional immediate family member.

The PTK was very aware of just how critical the timing of this event was with a short school week next week to get the word out to CGE Families. Additional time is needed to ensure local businesses could wrap and deliver items. Estimated delivery from larger national companies is a concern too as our shipping and delivery services are being called upon more and more in light of the pandemic. Several national companies have posted notices of possible delays in deliveries.

- Awards for each classroom through Mr. John and grade level enrichment programs will be discussed at a later meeting.

The next meeting is scheduled for 4 pm, Tuesday, before Fall Break, November 24, 2020. The same Zoom login information applies for every meeting this fall (810 0499 1466 CGERocks). The code is available to all within the CGE community via e-blasts and the website.