

Carlos Gilbert PTK

Meeting Minutes February 18, 2021 4:00 pm

Attendees: Kathy Primm, Sara April, Sarah LeBlanc, Jana Amacher, Michaelann Perea, Kim Pietrocci, Rebecca McDonald, John Delamater, Marissa, Kachina Walker, Shona Stack, and Kate McCarthy

1. School News
 - Ms. Pietrocci mentioned everyone is focused on hybrid and creating duty schedules. CGE will be working with 48 students starting with Cohort A on Monday, February 22nd.
2. Hybrid Q&A
 - Ms. Pietrocci and her team will host a Questions and Answer Google Meet call with the families of the students returning to campus for the hybrid model.
3. Yearbook – February school community project spearheaded by Bernadette Cortez
 - The Room Reps are gathering photos of the students, portraits and candid for the yearbook. A reminder letter will be drafted with a clear deadline to help bring in more pictures as not everyone has submitted a portrait. The upcoming weekly theme is a favorite special picture of a specials class activity for example PE, Music, or Art.
4. Approval of Meeting Minutes
 - Minutes from the February 4th and 11th, 2020 meetings were provided to the PTK Board for their review and approval. After minimal discussion, the PTK approved the minutes. A final set of the meeting minutes will be available on the website, posted in the CGE blog post, and linked into the e-blast back to the PTK website.
5. Funding Requests
 - Sara April noted a funding request was submitted by Ms. Walker. Ms. Walker outlined her request of a performance software to support exporting the students' individual performances into UpBeat to create a recital. The total cost is estimated to be up to \$160 depending upon the final number of videos. The PTK approved the request not to exceed \$160.
6. Fundraising– Valentine's Day Raffle
 - Congratulations to KC Connaughton who won the Terra Restaurant gift certificate as part of the recent Valentine's Day Raffle. Congratulations to Trent Sechrest who won the Mountain Spirit Integrative Medicine gift Certificate. With everyone's hard work and generous contributions, the PTK earned \$2,153. These funds will help make a difference in the schoolwide enrichment programs coming up this spring semester.
7. Supporting Students
 - A small group of PTK members will gather at Sara A.'s office to stuff packages for the recently nominated top performing students from Ms. Pietrocci and her team for

their work in school. This is part of the ongoing project to recognize students who have become more engaged in class and those who have been consistently participating and doing well. Two students per class will receive a certificate and a CGE t-shirt/CGE swag for a job well done!

- Read Across America on March 2, 2021, will be supported by a variety of activities in a week celebration. Kate McCarthy and Ms. Frances hope to finalize the details in the coming week. Proposed:
 - i. a dedicated recorded reading from the fifth and sixth graders to the younger grade levels;
 - ii. pair up Book Buddies – older students with younger students;
 - iii. wear your literary hat or headpiece representing a favorite character; and,
 - iv. sharing staff's favorite children books.

Also recommended is to incentivize students reading more with a prize such as a Bee Hive gift Certificate or send happy mail (a new book). It was also discussed that there may be a way to tack on extra time after specials to develop a reading club. The PTK noted that it may be possible to piggy back some of these activities in addressing a request brought up in a previous meeting regarding a way to encouraging reading from tangible books. Many shared fond memories of the CGE Book Club. A google document could be created for the students to fill out for a random drawing to win a new book. More details will be ironed out in the next few PTK meetings.

- Brintha's suggestion – schoolwide giveaway for students was discussed by the PTK. Currently there are 311 students enrolled with CGE. Whatever the token of appreciation is, the PTK decided it needed to be worth a drive in for a grab 'n go. Instead of giving something away, the PTK discussed maybe a recorded message from the Mascott could be sent out to all the students. A public service announcement could be drafted with an emphasis on keeping spirits up. Jana said she would reach out to Andy the Juggler to see if this was something he may be interested in participating. It was also discussed that maybe the PTK could also help out the graduating sixth graders with an opportunity to say good-bye to the school. The PTK will continue discussing both subjects in the next few meetings.

8. Supporting Staff

- A letter to the teachers discussing stipends as approved in the February 4th meeting will be sent out soon. Alison needs the updated faculty addressees to coordinate the mailing of the stipends.
- The first highlight featuring the front office team was a success. A big thank you to Sarah LeBlanc and Priscilla for their help in drafting and publishing. The PTK discussed the need to ensure the occupational therapist, speech therapist, physical therapists, and other related service providers who support CGE students are included in the highlights.

- Enrichment program news: The third grade group would like to move forward with the mindfulness and mediation curriculum by Michelle Renee. Estimated costs are \$135 per week for all three classes of third grade, and at a maximum of ten weeks totaling \$1,350. Ms. Blaser and Michaelann and Kathy will work out the details for the window at the bank for the Meow Wolf collaborative program. The PTK discussed outlining the enrichment programs in the upcoming e-blasts.
- Kate McCarthy shared the baby registry with Jana who will narrow down a few gifts in a few categories to present to the PTK. No news yet from Mrs. Peterson's July bundle of joy.

The next PTK will be next Thursday, February 25, 2021, at 4 pm. The Zoom login information is consistent (810 0499 1466 CGERocks). The code is available to all within the CGE community via e-blasts and the website. Everyone is welcome to participate.