

## Carlos Gilbert PTK

Zoom Meeting Minutes July 23, 2020 4:00 pm – Approved August 13, 2020

Attendees: Kathy Primm, Sara April, Sarah LeBlanc, Jana Amacher, Kim Pietrocci, Lynette Gnevera, Joan Jamison, Kachina Walker, Kristy Filbin, Erin Cherry, John Delamater, Shona Stack, Christine Biree, and Elaine Blaser

### 1. District Plans

- SFPS Board unanimously supported the proposed reentry plan for 9 weeks of fully remote learning starting 8/20/20.
- Seek more information from Ms. Pietrocci regarding the reentry plan as part of a package as submitted by the District to PED.
- There is a good-sized group registered for the Extended Learning Time Program *Music is Everywhere* online with Ms. Walker July 27- August 7. The program is for grades 1-6 and is capped at 24 students.
- Teachers and administrators are working out the details for new curriculum (See-Saw) and other programs still under development. Once these details are addressed training/tools for parents will be developed with District support (aka Parent Academy). See-Saw is a new system for K-2 possibly for K-3.
- Supply lists will be developed in the coming weeks as teachers and administrators work with the new curriculum and other on-line programs in preparation of the next school year.

### 2. Budget and current bank balance update

- Sara April reported \$68,234.00 as the current balance. More information is being transferred from Brintha along with breakouts of a month by month breakdown.

### 3. By-laws

- Tax status and filing is up to date. Google Docs will be updated in the coming weeks with a PTK 101 outlining the how-to's for the website and other platforms. The By-laws and articles of incorporation will be shared to determine if any additional updates are necessary.

### 4. Concern that the previous year's sixth graders pick up any remaining personal items from the classrooms was expressed. For any items left in the school, permission must be granted from the Super Intendent following all current health and safety guidelines. At this time, it appears the sixth-grade classrooms are empty as Ms. Pietrocci reported from her last campus visit. Until further direction is made clear from the District, our teachers are also waiting to get back into the classrooms to determine inventory and supplies.

### 5. Outdoor Classrooms

- Lynette will coordinate a cleanup day to meet with a very small group pending permission by the District and Ms. Pietrocci to clean up the garden and trash removal.

## 6. Spending/Support Ideas

- NDI options (sent via e-mail) proposed are weekly video packets, online classes or potential in-person visits later in the school year for the fourth grade. It was determined to be a best fit for this grade as it maintains continuity from previous years and coordination with the teachers.
- Outdoor classroom supplies, furniture, and structures were discussed. The timeframe is too short to meet current needs for the fall. Any structure installed on campus may go through District approval along with the City's Historical Review Board. The PTK decided to seek further information with plans to move forward for a future installation.
- Teacher appreciation gifts were not discussed as several teachers were present for this meeting.
- Teacher stipends were determined still necessary even though the first nine weeks are currently through remote learning. A stipend reconciliation of what was used and what was not yet reimbursed from the spring will be provided at another meeting for discussion. Many teachers have not yet been allowed back in the classroom to get receipts or other paperwork. It was proposed that there may be a system developed for electronic reimbursement. Teachers expressed gratitude for the stipends and highlighted the many ways in which it makes a difference in the classroom. It was also noted that Dollars for Schools and Pie (??) are also good resources for teachers to seek funding support for projects/books for the students.

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At this point the Zoom meeting was interrupted due to technical difficulty. For those who remained on the call there was a general discussion about the upcoming rigors of the fall curriculum. It was noted by Ms. Pietrocchi that the expectations are higher for academic work load and grading. A note or email may be sent out to the parents highlighting this as well as a short list of pro's/con's to home-schooling. Students leaving the public system for home-schooling will lose their lottery position and in the event the student returns to the public system they will have to start over in the lottery.

The next meeting will be Thursday, July 30, 2020 at 4 p.m. via Zoom. Sarah LeBlanc will send the Zoom information.

The following items below are items the PTK did not get to discuss on the agenda.

## 6.

- e) Spirit packets for kids
- f) Masks for teachers
- g) Parent training and support for at-home learning
- h) Survey parents, teachers, and kids
  - i. Constant Contact
  - ii. SurveyMonkey or other tools
- i) Organize e-mail threads by grade

## 7. E-Blasts, Social Media, Website

- a) Posted link on Facebook for e-blast link
- b) Remind parents to use Amazon Smile for Carlos Gilbert PTK
- c) Links to resources in e-blasts
- d) Let parents know remote learning will be more rigorous than in the Spring
- e) Import parent e-mails from registrations for e-blasts
- f) Upgrade website?
  - 8. Fundraising Ideas
    - a) Cash raffle
    - b) Amazon Smile
    - c) Grants
    - d) Sell face masks with school logo
    - e) Venmo account for PTK?
    - f) Text to give with Give Lively program?
  - 9. Next Meeting