

## Carlos Gilbert PTK

Meeting Agenda October 22, 2020 4:00 pm

Attendees: Kathy Primm, Sara April, Alison Walcott, Sarah LeBlanc, Michaelann Perea, Jana Amacher, Kim Pietrocci, John Delamater, and Angela Gutierrez

1. School News
  - Ms. Pietrocci parent teacher conferences went well today and will continue tomorrow. She is looking forward to the hybrid 4<sup>th</sup> grade launch next week on Monday, October 26. Ms. Pietrocci asked the PTK for more information on any other groups that may be available to help families throughout the community that can help take care of students while the parents work. An Eblast may go out requesting coats. Each year there is a coat drive supported by Christus (aka St. Vincent's). Students are nominated by teachers. This year, the information may go out to the families directly.
2. Minutes for the October 15<sup>th</sup> were not yet available for review and approval.
3. No new funding requests were submitted for the PTK's consideration.

The following section addresses new information regarding the Halloween FUNdraising and Event Planning

1. FUNdraising
  - The group discussed promoting the Carnival in other platforms and opening it up to the community at large. Everyone was in favor of having more people participate. CGE is known for its Carnival; virtual or in person should make no difference. It was decided to list the events on community calendars such as the SF Bulletin Board and Raising Santa Fe via Facebook, Pasatiempo, ABQ Journal North, and other published calendars.
  - Alison noted that the sponsors have contributed \$5,465 with the newest addition from Sunset Swirl.
2. To-Do Tech List
  - Angela Gutierrez was introduced and offered tech support to the group. Specifically addressing link Zoom with YouTube in anticipation of the several Halloween Carnival Events. She mentioned that the more people like the CGE PTK Facebook page, not just a post, the more things will open up and information will successfully be distributed to families. Facebook will save a video when connected to a Zoom meeting. A suggested goal is to stream from Zoom to Facebook and YouTube for most of the Halloween events. One of our guest readers has requested to not have his session recorded. The group is

sensitive to this request and having control over when things are recorded or not is an important tech function to master.

- All recorded Halloween Stories will go to Sara April for submission. Jarrett Johnson is not available to provide a story, Jana Amacher said she would do one in his place. All other stories are still outstanding at this time with the exception of Rosemary Zibart's. As soon as the recordings are available, they will be submitted.
  - Rally Up is set up for random selection of the cash raffle winners. Sarah may add a little drum roll in the background of the screenshot as it is viewed live.
  - The quality of the music for Thriller Thursday is better through Zoom than Google Meets. The team continues to work on timing and sound quality in preparation of the event.
  - Friday Night Favorites' recordings from Jorge the Magician and Andy the Juggler are not yet done. Jorge may need assistance such as someone attending his performance to capture the recording.
  - It was decided Kathy would MC Tuesday's pinata making demo.
  - Sara April confirmed she is set for the playlists for Halloween Stories with the help from Angela Gutierrez.
3. Events
- The PTK reviewed the tasks per event as listed on the agenda and confirming prizes are secured. It was noted that Shari Cross may submit a recording.
4. The next meeting is scheduled for 4 pm, Thursday, October 29, 2020. The same Zoom login information applies for every meeting from September through October and is available to all within the CGE community via e-blasts and the website. {NOTE: This was later cancelled as it was so close to the Thriller Thursday event.}