

Carlos Gilbert PTK

Meeting Agenda October 8, 2020 4:00 pm

Attendees: Kathy Primm, Sara April, Alison Walcott, Sarah LeBlanc, Michaelann Perea, Jana Amacher, Kim Pietrocci, John Delamater, Rebecca McDonald, and Laney Yancey

1. School News

- Ms. Pietrocci noted the first day of the modified hybrid model begins the week of October 26. Mr. Winterstein, three specials teachers, Shona Stack and Ms. Pietrocci will be on campus. Mr. Winterstein's class is the only class for the hybrid model. She, and her team, felt it was very important to keep the students with their homeroom teachers and not introduce another huge transition as the hybrid model begins. To help clear up any confusion about what was mentioned in the news or from the District, Ms. Pietrocci explained that displaced district staff is a result of declining enrollment in the schools; it is a separate administrative function from the hybrid model. She also provided the heads up that Parent-Teacher Conferences are coming up on October 22nd and 23rd.

2. Approval of Meeting Minutes

- Minutes for the October 1st meeting were provided to the PTK Board for their review and approval. The minutes were approved. Final sets of the meeting minutes will be available on the website. Kathy Primm mentioned that Priscilla will post pdf copies of the CGE blog post, and links in the e-blast to the PTK website.

3. No new funding requests were submitted for the PTK's consideration.

4. To-Do Tech List

- Sarah LeBlanc has been working on getting the Rally Up website (for the cash raffle) ready to launch. At this time, there are one and half classes left to double check students' names, no duplicate monster pictures for the classes, and to set up the credit card connections. All things should be up and running tonight.
- There are a few remaining tasks left such as adding the Halloween page via temporary banner on PTK website home page. There is a new Logo from Steven, and draft language to setup the initial page has been completed. Links and new information will be added as available.
- Priscilla is adding a sponsor page to PTK website with a link in the banner. Sara April created the YouTube account for live streaming Zoom events to audience. Kathy has created the DropEvent account for organizing photo submittals for events. A Zoom practice recording, linking to live stream on our PTK YouTube channel was suggested. And the Marketplace will soon be included in the PTK website.

The following section addresses new information regarding the Halloween FUNdraising and Event Planning

1. FUNdraising

- It was suggested the Pet Portraits fundraiser be postponed. The PTK agreed that it would be a sweet fundraiser for the holidays
- Regarding the two Mountain Spirit Integrative Medicine gift certificates, each for \$100 gift certificates, be used for a surprise drawing for teachers, in addition to gift certificates from the Four Seasons. These prizes are more appropriate for adults and the PTK agreed.
- The PTK plans on securing Baskin Robbins gift certificates for costume contest prizes.

2. Events

- The PTK plans on spreading the word through Room Reps and special Friday Halloween e-blasts. The Halloween page on the PTK website promotes the sponsors, outlines all the events and links including links to Halloween craft ideas and Jokes for “tricks” and easy Halloween recipes for “treats”. The Marquee sign, in front of school, will be updated soon to highlight the Carnival activities.
- Pumpkin carving will be through Zoom and supported by DropEvent. All PTK participation is encouraged. Kathy will serve as moderator and everyone is responsible for building participation. Participants will meet from 2-3pm, possibly until 3:30 pm, and photos may be submitted for the contest. The PTK has not yet identified a prize for this contest. This event is scheduled for Saturday, October 24, from 2-3:30pm.
- Face painting tutorials will be through Zoom on Monday Makeup Night (October 26). Gina Montoya has agreed to support CGE in this event. Jana Amacher reported that Ms. Montoya proposed three skill levels and will send out material lists when ready. The Zoom session will allow for any questions, highlighting new techniques, and work on the advanced level. The event begins at 5:30 pm. Photos may be submitted through DropEvent.
- Piñata making demonstration begins Thursday (October 27) at 5:30 with Ms. Katy. She will send out a materials list in advance. Via Zoom, Ms. Katy will demonstrate in a live session. Participants may submit photos through DropEvent.
- Halloween stories read by local authors and storytellers is scheduled for Wednesday (October 28) beginning at 5:30 pm. At this time, the Major of Santa Fe Allan Webber will provide a pre-recording of his choice. CGE Parent, Jarrett Johnson, may provide a pre-recording as well. Jana Amacher noted she is still waiting on responses from several local authors to help round out this event.
- The Halloween Story Writing Contest will be announced in this Friday’s eblast. The PTK discussed each grade will be its own category thereby increasing the number of chance to win for the students. Sara April, Rebecca McDonald, and Jana Amacher committed to securing \$15 gift cards for each category from Collected Works and the BeeHive bookstores. Stories must be submitted to Sara April by the 23rd with parent permission to publish the winning story on the website.

- Thriller dance night is scheduled for Thursday (October 29) at 5:30 pm. All who wish to participate need to contact Ms. Kristy, dance practice is every day at 3pm. The live streamed event needs many exciting participants.
- Friday Night Favorites (October 30) at 5:30 pm will feature Jorge the Magician, Harrell House Bug Museum, and possibly Andy the Juggler. Jana noted that she has not yet heard back from Andy, however both Jorge and Wade Harrell may need support with their recordings.
- Costume contest will be held through DropEvent on Saturday (October 31st). Ms. Katy and Ms. Pietrocci will judge and award the Baskin Robbins gift certificates across multiple categories. Winners will be announced through a live streamed Zoom session at 4pm. The PTK discussed using this time to announce all the winners from the many contests. Additional announcers have yet to be identified.

3. The next meeting is scheduled for 4 pm, Thursday, October 15, 2020. The same Zoom login information applies for every meeting from September through October and is available to all within the CGE community via e-blasts and the website.