

Carlos Gilbert PTK Meeting Agenda
October 25, 2023 8:15 a.m.
Teachers' Lounge

Attendees: Steven DeGraeve, Jana Amacher, Brintha Nathan, Caitlin Brodsky, Sarah LeBlanc, Dana Tapia, Casey Janes, Erika Fleetwood, Itzhel Sepulveda, Alison Walcott, via zoom: Maggie Moore, Brian VanDenzen, Sarah Griego, Liz VanDenzen, Kelly Kitzman, Kim Jones, Rachel Meiklejohn

1. School News
 - a. Ms. Pietrocci - Thanksgiving Luncheon food will be trucked in from Gonzales. This will require an exact headcount of parents and siblings who will be attending. Deadline for headcount is Nov 6. \$6 for parents. \$3 for non-SFPS siblings. A form will be sent out in Thursday folders and present at parent-teacher conferences.
2. Treasurer's Report
 - a. 2023/2024 Budget Proposal - total PTK funds: \$88,237. \$62,710 starting balance. \$37,991 income so far (cash raffle, sponsorships). \$12,464 expenses recorded so far. Profit/Loss: \$25,527
 - b. Funding Requests
 - c. Stipend Activity - "Stipends" will be referred to as "Staff Reimbursements" from here onward. Feathers were ruffled in the District because it was thought that the "stipends" were direct compensation. What we are doing (reimbursing classroom expenses) is ok. A name change is all that is required. Ms Christie would like both semesters' \$300 checks up front for equipment. Normally, only new teachers get a check at the beginning of the semester. The suggestion was raised to have the teachers create Amazon.com wishlists that the PTK can purchase directly so there is no reimbursement step.
3. Minutes – September 27, 2023 - no update
4. Need Volunteers to take the lead:
 - a. Coffee/Tea Stations and Bathroom Hospitality Baskets (year round) - Sarah L volunteered. The PTK will also let the teachers know where the extra items are stocked so they can restock when things run out early.
 - b. Giving Tree (Nov-Dec) - Ms Frances makes the list of items. The PTK sets up the tree, hangs the tags, and wraps the gifts. Jana will be out of town. Brintha, Rachel, Erika, Itzhel volunteered to help with this.
5. Teacher Appreciation:
 - a. A Cozy Surprise - Sweatshirts will be ready by Nov 15. Steve will place the order with Ralph at Desert Tees on the Monday after the Halloween Carnival.
6. Halloween Carnival:
 - a. Capitan Carnival
 - i. Gift basket raffle item lists for the online raffle
 - ii. Short-handed for carnival day - discussed list of people who could float and fill in gaps

iii. Slow volunteer signups - a reminder will be sent out to Kinder parents

Next Meeting – PTK, 8:15 a.m. CGE Teacher’s Lounge : November 15, December 13, 2023
January 25, February, 21, March 20, April 24, May 15, 2024