



Carlos Gilbert PTK Meeting Minutes

Wednesday, April 24, 2024

8:15 am

CGE Teacher's Lounge and Zoom

Attendance: Secretary: Steven DeGraeve, President: Erika Fleetwood, Treasurer: Dana Tapia, Treasurer: Maggie Moore (zoom), Caitlin Brodsky, Itzhel M Sepulveda, Alison Walcott, Kate McCarthy, Erica Gomez, Rachel Meiklejohn, Bob Stark, Brintha Nathan, Harry Phillips, Aoife Runyan, Sarah LeBlanc, Liz VanDenzen (zoom), Kimberly Jones (zoom),

A Quorum was established.

The meeting was called to order at 8:15 am by acting President Erika Fleetwood

Minutes

A motion to accept the minutes from meetings on February 21, 2024, March 4, 2024, and March 20, 2024 was made by Caitlin B. All voted in favor. Motion Carries

President Report

Nothing to report

Secretary Report

Nothing to report

Treasurer Report

The balances in our accounts currently total approximately \$63,000.

Motion (Caitlin B / All) to fund Grade 6 overnight camping, picnic, t-shirts, and chalk bombs. The group approved up to \$2,442 for these purchases. 12 in favor / 0 opposed / 0 abstentions. Motion Carries.

Motion (Caitlin B) to fund \$150 towards drinks for the Kinder advancement ceremony. 12 in favor / 0 opposed / 0 abstentions. Motion Carries.

Motion (Caitlin B) to pay funding request for \$400 in travel expenses for the visiting musicians that are part of the band enrichment program. 12 in favor / 0 opposed / 0 abstentions. Motion Carries.

Motion (Caitlin B) to pay \$30 funding request from Karen Drysdale for mother's day plants. 12 in favor / 0 opposed / 0 abstentions. Motion Carries.

Motion (Caitlin B) to pay \$50 funding request from Kim P for field day otter pops. 12 in favor / 0 opposed / 0 abstentions. Motion Carries.

Motion to pay for 100 small laminated posters for Aoife Runyan and Kate McCarthy. Extended discussion of what the PTK can pay for and SFPS partnerships with local printers. Aoife R will get quotes. Motion tabled.

Motion (Alison W) to pay up to \$200 for a swim team party. 12 in favor / 0 opposed / 0 abstentions. Motion Carries.

Motion to purchase a large poster printer wanted by multiple teachers. Teachers will research if the district can purchase. Motion tabled.

Motion (Maggie M / Dana T) to reimburse two semesters of receipts from Ms Cross for a total of \$704.90. 12 in favor / 0 opposed / 0 abstentions. Motion Carries.

Teacher Appreciation Committee

Coffee Cart

Sarah L reports the signups on SignUp Genius look good. Tea will also be provided.

Luncheon

The signups for the teacher luncheon planned for Friday May 10, 2024 look good.

Sidewalk Chalk

Sarah L reports sidewalk chalk will start around 8 am on Sunday May 5 2024.

Election or Appointment of Officers, Directors, or Committees

Election of Officers will take place at the May 15, 2024 meeting.

Unfinished Business

Teacher Retirement Gifts / Cake

Dana T will pick up the cake and retirement gifts from Nambe.

Joe Hayes

He is coming on Friday and needs a check.

Young Astronauts

Bob Stark announced there won't be a Young Astronauts club this year. He would like to start early next year because interest has grown large and it now requires months of planning. He and Mrs Stark need help.

Grade Level Programs

There are no complaints to the question "Are these the right programs?". Always need to get

started earlier in the year. Try again next year so everything isn't bunched up in May.

New Business

Motion (Caitlin B) for the PTK to spend \$1650 for end-of-year gifts for all / specials teachers. 12 in favor / 0 opposed / 0 abstentions. Motion Carries.

Maggie M and Dana will go to the next teacher meeting to get feedback about the reimbursement process for classroom supplies as the PTK considers going to a “**dollar for dollar**” reimbursement concept.

The group will create an **updated reimbursement form** so the teachers know for what types of things they can get reimbursed and that the PTK needs a dollar amount in order to approve it.

Adjournment (Erika F) 9:40am