

Carlos Gilbert PTK Meeting Minutes (DRAFT)  
August 30, 2023 8:15 a.m.  
Teachers' Lounge

Attendees: Tim Lonz, Inessa Linson, Sarah Griego, Caitlin Brodsky, Brian VanDenzen, Dasi Kappus, Brintha Nathan, Casey Janes, Itzhel Sepulveda, Maggie Moore, Erika Fleetwood, Dana Tapia, Rachel Meikeljohn, Libby Lokey, Jasmine Minhas, Steven DeGraeve, Marshall Ryals, via zoom: Andra Russek, Liz VanDenzen, Sarah LeBlanc, Kimberly Jones, Joseph Hicks

1. School News - Ms. Pietrocci - School started smoothly. CGE Is fully staffed (teachers). New assessment tests are going on this week. The school is looking for one noon duty person. The Pet Parade is this weekend. A theme of "Soaring with Kindness" was agreed on by the group. A note about the parade made by Steve D will go in the Thursday folder tomorrow. The e-blast will also include Pet Parade information: when, where, what to bring. Room Rep recruitment has been slow, something will be inserted into the Thursday folders tomorrow written by Steve D explaining in plain language what a room rep is, what they do and how much of a time commitment it is.
2. CGE School Counseling Program – Rick Fierro - Rick will establish an anti-bullying program. Rick will track more detailed data this year about which students are coming for counseling and when, which can be requested by parents and guardians. Plans to use this data along with attendance and behavior to improve student outcomes. Classrooms may request brief sessions for topics like "respectful names" for example. Rick's information and a confidential link to the counseling referral program will be shared in the next e-blast. Rick is split between two schools, but is at CGE every day.
3. Treasurer's Report - last year: \$65,768 income, \$37,939 spent,
  - a. Proposed Budget for 23/24 - \$10,000 proposed line item for 2023 Carnival, \$75,000 planned income from 2023-24, \$47,000 planned spend
  - b. Options: Venmo or PayPal - Board agreed to continue with Venmo. Dana will investigate card readers, PayPal has a nice POS system
4. Minutes – August 9, 2023 - approved by Board
5. Funding Requests - "Creative Movement" with Tina was approved by the Board, \$ TBD. Art Teacher Audra Acker requested \$161.93 for a Social Emotional Learning (SEL) nook in the art room -- approved by the Board.
6. Battle of the Books and More! - Kate McCarthy - looking for \$589.44 for books for Battle of the Books. Additional information will come from Ms Frances. There will be ~40 kids in 4th, 5th, and 6th grade participating in the club. The PTK will buy the books directly and find a place in the budget for it. There is interest in an audio book program called "Wonder Books" that costs about \$1500. More information on this will be shared with the board.
7. Zozobra Parking Lot Fundraiser, September 1st - instead of hunting for volunteers, Caitlin B and Libby L volunteered to cover the single shift.
8. Halloween Carnival Update - main updates: gift baskets will be by classroom, some food trucks are confirmed, inflatables to be ordered today, new volunteer training onboarding process needs to be devised.

Next Meeting – PTK: September 27, 8:15 a.m. CGE Teacher’s Lounge

Save The Date: PTK Meeting Schedule, 8:15 a.m. CGE Teacher’s Lounge

Note this is not the Boo Crew schedule for Carnival

October 25, November 15, December 13, 2023

January 25, February 21, March 20, April 24, May 15, 2024