



Carlos Gilbert PTK Meeting Agenda
April 15, 2026 8:15 a.m.
Teachers' Lounge

Topics Discussed

1.) Special gift for Mrs. Stark and Ms. Felicia

Caitlin brought up that a parent approached her regarding providing a special gift for Mrs. Stark and Ms. Felicia for helping out while Ms. Carela is out. It gets tricky with setting a precedence, all teachers are always trying their best, a lot of teachers are stepping in because it's a domino effect when these things happen. Piper asked what is allowed through the PTK. Caitlin explained that over \$600, a 1099 is required and the PTK has 80,000 in reserves, last 15 years has been strong and we are conservative/ need the reserves. We have enough to cover if something were to happen. We try to work as a team. Ideas were thrown out to provide a letter signed by Ms. Pietrocci to those who have contributed / supported. Kalmy asked for a list of people who have helped. Kalmy asked Ms. Pietrocci if she has a permanent long-term substitute. Ms. Pietrocci said no she doesn't, but it would be amazing. One of the things about this school is that the teachers really work together. We have teacher appreciation coming up and the luncheon. There are more teachers who have helped as well. The other thing is writing a really nice letter to Mrs. Stark and Ms. Felicia. Casey had the idea of a massage person for a day. Caitlin said there are tumblers and sweatshirts, more of an equitable way to show appreciation. Andra asked if first grade room reps can ask parents to have their kids make a card for everyone on the list. Discussion from Piper and the group that 1st grade has had a very hard year. Piper is suggesting and would like to motion that PTK provide \$1000 for gifts to those involved (10 or so people). Group expressed wanting the plan before motioning. Piper concluded that she would work on it more and bring it back to the group. What does Kate think, she's a teacher...would she want monetary for acknowledgement? All the teachers do what they can. Great to be acknowledged, but it's just the situation. Nice to be appreciated, all the teachers at CG do the very best they can.

2.) PTK involvement to support teachers and school

Casey mentioned something we can do as PTK...we can be available as parents to help at lunchtime for instance. Erin brought up if PTK can support a lunch etc. for 1st grade and parents do individual gifts, so it doesn't all fall on 1st grade parents. We gave Ms. Felicia Ms. Carela's reimbursements (\$700). Casey asked if there is anything on the administrative level we can do to make it easier for Ms. Pietrocci, she said not really, they have a sub company. Casey suggested that if someone is on FMLA, the PTK should be aware to support. Everyone seemed to think this was a good idea. If a teacher is absent for a long time, it is good for PTK to know about it to support. Ms. Pietrocci loves the idea of staying informed, but she's not sure how we can support. Caitlin clarified that as much as we want to jump in, we are a liaison to Ms. Pietrocci and need to rely on her to let us know what she needs and how we can support. Andra mentioned maybe the PTK (those who want to) gets background checked to be available to help when needed, possibly this summer.

3.) Employment mentor program:

Casey's employer will pay to be at Carlos Gilbert under mentoring program and other employers do this also. If one puts in a mentoring request to HR, the employer will pay to be at Carlos Gilbert and it could be a way to get dependable help. Dana would like to put this info in the eblast.

4.) Budget surplus:

Erin and Caitlin were discussing surplus. Caitlin clarified we really don't have a surplus, if all teachers used their funds, we'd be in a deficit and we'd go into reserves. 80k in reserves...

5.) Bingo night update (Andra)

It went great, volunteers were great, everyone had a good time. We raised net 1,338.95. Goal is to give to specials, round to 1200 and divide by 4 for Art, Music, Library, PE. Round to \$1200, email and say they have \$300. Send an email to those 4 teachers and if there's something they want to purchase, Dana can write a check. To Erin's question about surplus money, we can use Bingo for that...more bingo nights. Very easy to run, just like sports teams, we didn't sell any merchandise. Andra took charge and ran with it; it's our 2nd annual.

6.) Projector – The projector needs to be aligned better so that it fits the projection on the provided screen. There is a ticket request for it to happen they just need a large ladder to reach the projector in the gym.

Motions/Reimbursements

1) Motion 1:

Voting for Officers

- PTK Officers -
 - Co-President - Kalmy Romero with Co-President Caitlin Brodsky
 - VP - Erin Rackers
 - Co-Treasurer - Dana Tapia with Co-Treasurer Darma and Piper
 - Secretary - Sarah Solander

Motion to approve all officers by Dana and seconded by Andra. All in favor and motion approved.

2.) Motion 2:

Motion to approve March 18, 2026 minutes by Kalmy and seconded by Itzel. All in favor and motion approved.

3.) Motion 3:

Motion to approve \$100 funding request by Ms. Garcia to provide refreshments for 6th grade dance by Dana and seconded by Erin. (Dance will most likely be Monday night before last day of school) All in favor and motion approved.

4.) Reimbursements:

2) Rocket Build (Casey)(Mr. Stark is sick right now) Mr Stark will submit for his reimbursement after the program has completed. They will have the rock build on April 25 in gym between 9-12, he'll ask for reimbursements of everything at a later date. They are possibly planning to launch the rockets on May 9th but they are not putting any information in the eblast as it is not confirmed. Students participating in the program will get a letter sent in their Thursday folders.

Meeting Adjourned after a motion by Dana and a second by Casey. All were in favor to adjourn the meeting.

Next Meetings for the following school year 2025-26 – PTK, 8:15 a.m. CGE Teacher's Lounge: Last meeting of the year 5/20/26 !!!