

Carlos Gilbert PTK Meeting Agenda  
December 14, 2022 8:15 a.m.  
CGE Teachers' Lounge

Attendees: Libby Lokey, Erika Fleetwood, Gillian Gonda, Maggie Moore, Alison Walcot, Jana Amacher, Sara April, Marshall Ryals, Steven DeGraeve, Kim Pietrocci, Christine Biree

1. **Minutes – November 16, 2022** - Reviewed and approved by board. Minutes from this year to be published on PTK website.
2. **Treasurer's Report & Budget Review** - A PTK Financials 2022-2023 spreadsheet prepared by Sara A was handed out and discussed. Total PTK funds as of December 13, 2022 are \$97,521. \$40,928 is in a savings account as a rainy day fund in case the PTK cannot host a Halloween Carnival. A \$50,000/year budget was approved by the board. The budget is broken into categories: Merchandise, Teacher Stipends, Funding Requests, Special Requests & Projects, Grade Level Programs, Events, Teacher + Staff Appreciation, Carnival, Giving Tree, Club and Team Stipends, Parking Fundraisers, Misc/Administrative. A summary of the financials will be published on the PTK website including the date the budget was approved.
3. **Funding Requests** - none
4. **School News**
  - a. **Ms. Pietrocci** - Holiday events are in full swing. The band concert was last night. Holiday dress up day is tomorrow. The district is giving \$10,000 of ESSER money to each site to create a wellness room for the staff. The teachers' lounge will likely get upgraded furniture and amenities. The district is paying \$30,000 for new playground equipment to be installed over winter break (in response to an unusually high number of kids having broken their arms on the existing equipment). The kinder merry-go-round is scheduled to be repaired. Mr. John is cleaning out the storage room in the basement, removing broken furniture. There was a brief power outage yesterday caused by an electrician shorting the main which resulted in a problem with the announcement system not being heard in some rooms.
5. **Giving Tree Update** - All tags have been taken from the tree thanks to the holiday concerts. Wrap party will be at the end of this week.
6. **CGE Teacher & Staff Appreciation** - The board approved giving each \$50 cash to each teacher and \$25 cash to each staff member including crossing guards and janitors. While discussing the budget and the ESSA funds, the idea was floated to replace the 11-year-old copier which is reported to be constantly repaired. A motion was made by Sara A to lease a new copier for the teachers. The motion was approved by the board. The PTK will cover the monthly lease payment which is believed to include toner and repairs. Alison W and Libby L will research copier lease options. There was some concern about the room reps soliciting donations / holiday gifts from parents when the PTK was also planning to give gifts to the teachers funded partially by donations from parents. One proposed resolution was to have the room reps ask the parents to "do

their own thing” for the holidays and ask the parents to pool donations for a larger gift at the end of the year (if desired).

7. Big Picture, Large Scale Projects &/ Enrichment Programs
  - a. Japanese Club - in progress, run by Ms. Atsuko Fukue after school
  - b. Tree Plantings - not discussed
  - c. There was extensive discussion about what the PTK can do with the \$97k in the bank. Some ideas floated:
    - i. Sports teams? Basketball, cheer, wrestling, swimming, volleyball. Questions about running sports teams include: How do we know what other teams we'd compete against? Where do we compete? These sports teams are all independent and not SFPS-run.
    - ii. Host a Turkey-Trot event similar to what Atalaya does
    - iii. Make donations to help other schools within SFPS in need (this may not fall under the PTK's by-laws)
    - iv. Run a “Carlos Gilbert Cares” campaign in which the PTK would match donations to food drives, etc.
    - v. Put in a turf field on the playground
    - vi. Expand the giving tree to other schools
8. Looking forward into the New Year
  - a. Meeting Dates - not discussed
  - b. Website updates - not discussed
  - c. E-Blast Coordinator - not discussed
  - d. Promotion Ceremonies - not discussed
  - e. Spring Spruce Up - not discussed

Next Meeting – PTK: January 18, Meeting at 8:15 a.m. CGE Teachers' Lounge