



Carlos Gilbert PTK Meeting Agenda
August 20, 2025 8:15 a.m.
Teachers' Lounge

1. School News

- Ms. Pietrocci: Carlos Gilbert is still in need of a technology teacher. There is a long term substitute in place.
- Back to school night is tonight at 5:30 PM. No general assembly.
- Review fundraisers (Carnival, Gift baskets, Cash raffle, Zozobra, Bingo Night)

2. Treasurer's Report – Dana Tapia

- Funding requests/reimbursements update
- PTK helps with funding each teacher \$700 to be used on items like books, rugs, supplies, etc. Each grade also has a special funded project (Trout release, NDI, etc)
- Total in account without parking fundraiser: \$48, 677.36
- Poster request for 3rd, 5th and 6th grade: Will use reimbursement for this request. Dana has motioned that we will have a \$700 allowance for teachers to print/laminate-Denied

3. Partners in Education: Separate 501 (c) (3) dedicated to students and teachers of Santa Fe.

- They offer field trips, teacher grants up to \$1000 a year, bus requests, teacher awards (10 awards a year with values of \$1500 on wellness), teacher warehouse at BF Young, fiscal sponsorship program (75% of budget). They write checks twice a day and cash is deposited. They are responsible for taxes.
- Voting is next week to officially become district foundation.
- Fee of 7%. Funding requests would go to them. If we don't use this then the state will send audits. Partners in Education file with a third party. Auditors are secured for the next three years and this cost is \$15,000.

Contact:

Sarah@sfpartersined.org

4. Minutes – approval of May 21, 2025. Motion approved by Erica and seconded by Sarah LeBlanc.

5. 2025-26 School Year:

- Successful Kinder Koffee, Teachers Luncheon & Indian Market Parking Fundraiser- went well, awaiting total amount raised.
- Coffee/Tea Stations and Bathroom Hospitality Baskets – Jen & Kim Jones
 - Adding a new bathroom in our art room!
 - Coffee for teachers. – Need to purchase new Keurig- Approved by Erica and seconded by Sarah
- Pet Parade – 2025 THEME: “Don’t get caught in the web”. Digital Citizenship (awareness, being safe online, dress up futuristic such as robots). Pass out candy and used books. QR code on an information sheet to hand out regarding online safety.
 - Need a lead: Registration is 7-9 am September 6, 2025. Ashley and Andra will take lead

- Question for Ms. Pietrocci regarding charging carts upstairs. Every child should have their own Chrome book and charger. Ms. Pietrocci recommends speaking to the teachers to see if they can keep their Chrome book at school and not come home nightly.
- Room Reps – Erika Fleetwood
Room Reps are the glue of the PTK and link between classroom teachers and PTK. Provide communication to families in classroom and assist with the carnival. Sign ups available on E-Blast and tonight at the Open House. Tomorrow contact information requests will be sent out.
- Zozobra Parking Fundraiser 8/29/25 3-7 pm
 - Come park and support Carlos Gilbert!!
- Carnival
 - October 25, 2025 12-5 pm at Carlos Gilbert
 - Committees and meeting dates to come!
 - Need sponsors. Sponsorship form will be sent out.
- Network tool: Way to advertise businesses, announcements, etc. (Carlos Gilbert Facebook or add on E-Blast). Need to research this idea.

6. Meeting Adjourned. Dana motioned and Robin seconded.

Next Meetings for the following school year 2025-26 – PTK, 8:15 a.m. CGE Teacher’s Lounge: 9/17/25, 10/15/25, 11/19/25, 12/17/25, 1/21/26, 2/18/26, 3/18/26, 4/15/26 AND 5/20/26 !!!